# BULLETIN OF INFORMATION FOR ADMISSION TO UNDERGRADUATE COURSES 2021-2022



## Non-Collegiate Women's Education Board

Tutorial Building, Faculty of Arts University of Delhi Delhi—110007

Website: www.ncweb.du.ac.in

#### **FOREWORD**

When a girl ignores external objects and develops foresight and vibrant attitude through power of knowledge, she becomes provider of wealth of skies and earth.

-Atharvaveda14.1.6

Non-Collegiate Women's Education Board (NCWEB) has been silently contributing towards empowerment of women through education since 1944. At that time, the idea was to provide a platform to girl students to take examination with special coaching without attending regular classes. Over the years, this gave shape to an institution which provided for the needs of educating girls who were in a disadvantageous position to attend regular classes in colleges. NCWEB is in a unique disposition to endow those who have the potential to change and give thrust to socioeconomic development in the society through education. NCWEB is a constituent part of University of Delhi.

This institution has an arrangement where the girl students attend classes during Saturday / Sunday and academic breaks across the twenty-six Centres being run in the constituent colleges of University of Delhi for undergraduate courses and for post graduate courses, at the NCWEB Centre respectively. However, due to the prevailing COVID circumstances, classes are temporary being held in online mode. These Centres provide for library and other facilities besides utilizing the existing resources and infrastructure of the colleges. The Postgraduate Centre has a library located in the Arts Faculty Building, University of Delhi. The Board also gives financial aid and book loan facility to the needy and desirous students. At present, nearly 31,000 girl students are studying in theinstitution.

Many among those who have studied in this institution have not only stood on their own but have also been pillar of strength to their families. This institution is dedicated to the cause of nation building by empowering those who play a pivotal role in molding the society through education.

Dr. Geeta Bhatt Director NCWEB



#### TO BE READ CAREFULLY

- An eligible applicant desirous to seek admission to Undergraduate Course(s) of Non-Collegiate
  Women Education Board (NCWEB), University of Delhi for the academic session 2021-22 must
  read the contents of this Bulletin of Information carefully. This Bulletin is a supplementary
  document to the UG Bulletin of Information, of University of Delhi and the same can be consulted
  for furtherinformation.
- Changes made after the release of this Bulletin shall become effective from the date it is posted on the NCWEBwebsite.
- The Board reserves the right to revise, amend, update, or delete any part of this Bulletin without giving any prior notice. Any change so made shall be updated on the Board'swebsite.
- Registration for Admission to Undergraduate courses in NCWEB will be through UG Online Registration of Delhi University. It is mandatory for all candidates to apply through the common Online Registration for UGcourses.
- Minimum Eligibility Criteria as well as other terms and conditions prescribed by the University of Delhi for UG courses is applicable for NCWEB admissionalso.
- Only women candidates residing in NCT Delhi will be eligible for admission to UG courses of NCWEB, University of Delhi. A residence proof in the name of the candidate will be required at the time of the admission. It can be a valid Aadhaar Card, Voter Identity Card, Passport, Driving License or Ration Card (with the name of thecandidate).
- The candidates are advised to take admission in the NCWEB Centre near their residence. After taking admission in a NCWEB Centre, change of Centre or admission to any other NCWEB Centre is notallowed.
- All admissions are provisional till confirmed by the University. Moreover, at the time of Admission, an undertaking has to be given by the candidate that she will maintain minimum 66% attendance in each session.
- The deadlines given by the University / Centre / related offices willbe non-negotiable.
- An orientation programme for the NCWEB students will be held after the completion of admission process.

#### **DISCLAIMER**

- Due care has been taken to reproduce the authentic official version of rules and regulations and other relevant information in this Bulletin, as far as possible. However, it should, in no case, be construed as a warranty, express or implied, regarding completeness and accuracy of the information so far provided as a readyreference.
- The NCWEB University of Delhi disclaims any liability towards any individual for any loss or damage caused to her arising out of any action taken on the basis of the information in the bulletin. Any error, if found, in the bulletin may be due to inadvertent omissions, clerical mistakes or any other reason. The University reserves the right to modify, update thebulletin.

#### **CAUTION**

In case of non-compliance of any of the requirements for admission including the non-submission of relevant documents and / or non-payment of Fee within the prescribed date and time, the candidate will lose her right to admission.

If at any stage original documents relating to the admission of a candidate are found to be fake / non-genuine or fabricated or in any other manner defective, the said candidate will not be admitted and if already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after the completion of course, her degree will be cancelled and appropriate legal action will be taken againsther.

Before filling the application form for online registration, the candidates are advised to read the contents of the Bulletin of Information carefully and also consult the Delhi University Act, 1922 and the Statutes. The Ordinances, Rules and Regulations of the University of Delhi available on the University website, www.admission.uod.ac.in which would be binding on them.

#### **Contact Details**

NCWEB Office							
Director	Dr. Geeta Bhatt	27667640					
Offg. Deputy Director	Dr. Uma Shankar	27667640					
Section Officer	Mr. Jagvinder Singh	27667640					
P.A to Director	Mr. Virender Singh Rawat	27667640					
UG Teaching Centres							
<b>Teaching Centre</b>	Name of Teacher-in-charge	<b>Telephone (Office)</b>					
AditiMahavidyalaya	Dr. Sushma	27751317					
Aryabhatta College	Dr. Krishna Murari	24110490					
BhaginiNivedita College	Dr. Rajesh Kumar	28017485					
Bharati College	Dr. Mala Rani	25547328					
College of Vocational Studies	Dr. Surender Singh	29258544					
DeenDayalUpadhyaya College	Dr. Sunil Kumar	25099380					
Dr. B.R. Ambedkar College	Dr. Dhananjaya Kumar	22814126					
Hansraj College	Dr. PreetinderKaur	27667747					
Janki Devi Memorial College	Dr. Sudnya N Kulkarni	25737754					
Jesus & Mary College	Dr. Pavitra Bhardwaj	26110041					
Kalindi College	Dr. Nivedita Giri	25787604					
KeshavMahavidyalaya	Dr. Deepak Srivastava	27018805					
Lakshmibai College	Dr. Neelam	27308598					
Maharaja Agrasen College	Dr. Puneeta Agarwal	22714333					
Maitreyi College	Dr. Prachi Bagla	24673815					
Mata Sundri College	Dr. Indu Kumari	23237291					
Miranda House	Dr. SonaliChitalkar	27666201					
MotiLal Nehru College	Dr. Vidya Pradhan	24112604					
PGDAV College	Dr. Manoj Kumar Kain	26312092					
Rajdhani College	Dr. Anil Kumar	25930752					
Ramanujan College	Dr. Kanwaljeet Singh	26430192					
Satyawati College (Eve.)	Dr. Tarakeshwari Negi	27245729					
Shyama Prasad Mukherjee College	Dr. Amulya Kumar Sahoo	25224499					

#### **Contact Details**

Sri Aurobindo College	Dr. Anjali Bhatnagar	26692986	
Sri Guru Gobind Singh College of Commerce	Dr. S.S. Lamba	27321855	
Vivekanand College	Ms. Sofia Pade	22150100	

Due to prevailing COVID circumstances Public Dealing is temporarily suspended. For any query/issue regarding admission please mail at helpdesk\_ugadmission@ncweb.du.ac.into the NCWEB Board or contact number 27667640.

Dedicated Phone Number for Each NCWEB College Centre along with email (for admission queries/ grievance) will be posted on the website of the Board before the I cut-off List of the NCWEB Centers.

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# 1. Important Deadlines

# NCWEB Online Admission Schedule for the Academic Session 2021-22

Process		Date
Online Registra	tion	02.08.2021 (Monday) - 31.08.2021 (Tuesday)
1 <sup>st</sup> Admission Cut-off	Declaration	30 <sup>th</sup> October 2021(Saturday)
	Candidates to apply for admission against 1 <sup>st</sup> Cut-Off	10:00 AM 1 <sup>st</sup> November (Monday)-11:59 PM 5 <sup>th</sup> November (Friday)
	College to complete approvals for admission against 1 <sup>st</sup> Cut-Off	Till 5:00 PM 6 <sup>th</sup> November (Saturday)
	Last day of payment by candidates against 1 <sup>st</sup> Cut-Off	5:00 PM 7 <sup>th</sup> November (Sunday)
2 <sup>nd</sup> Admission Cut-off	Declaration	9 <sup>th</sup> November 2021(Tuesday)
	Candidates to apply for admission against 2 <sup>nd</sup> Cut-Off	10:00 AM 10 <sup>th</sup> November (Wednesday)-11:59 PM 12 <sup>th</sup> November (Friday)
	College to complete approvals for admission against 2 <sup>nd</sup> Cut-Off	Till 5:00 PM 13 <sup>th</sup> November (Saturday)
	Last day of payment by candidates against2 <sup>nd</sup> Cut-Off	5:00 PM 14 <sup>th</sup> November (Sunday)
3 <sup>rd</sup> Admission Cut-off	Declaration	16 <sup>th</sup> November 2021(Tuesday)
	Candidates to apply for admission against 3 <sup>rd</sup> Cut-Off	10:00 AM 17 <sup>th</sup> November (Wednesday)-11:59 PM 20 <sup>th</sup> November (Saturday)

	College to complete approvals for admission against 3 <sup>rd</sup> Cut-Off	Till 5:00 PM 22 <sup>nd</sup> November (Monday)
	Last day of payment by candidates against3 <sup>rd</sup> Cut-Off	5:00 PM 23 <sup>rd</sup> November (Tuesday)
Special Cut- off*	Declaration	25 <sup>th</sup> November 2021(Thursday)
	Candidates to apply for admission against Special Cut-Off	10:00 AM 26 <sup>th</sup> November (Friday)-11:59 PM 27 <sup>th</sup> November (Saturday)
	College to complete approvals for admission against Special Cut-Off	Till 5:00 PM 29 <sup>th</sup> November (Monday)
	Last day of payment by candidates againstSpecial Cut-Off	5:00 PM 30 <sup>th</sup> November (Tuesday)
4 <sup>th</sup> Admission Cut-off	Declaration	2 <sup>nd</sup> December 2021(Thursday)
	Candidates to apply for admission against 4 <sup>th</sup> Cut-Off	10:00 AM 3 <sup>rd</sup> December (Friday)-11:59 PM 4 <sup>th</sup> December (Saturday)
	College to complete approvals for admission against 4 <sup>th</sup> Cut-Off	Till 5:00 PM 6 <sup>th</sup> December (Monday)
	Last day of payment by candidates against 4 <sup>th</sup> Cut-Off	5:00 PM 7 <sup>th</sup> December (Tuesday)
5 <sup>th</sup> Admission Cut-off	Declaration	9 <sup>th</sup> December 2021(Thursday)
	Candidates to apply for admission against 5 <sup>th</sup> Cut-Off	10:00 AM 10 <sup>th</sup> December (Friday)-11:59 PM 11 <sup>th</sup> December (Saturday)
	College to complete approvals for admission against 5 <sup>th</sup> Cut-Off	Till 5:00 PM 13 <sup>th</sup> December (Monday)
	Last day of payment by candidates against 5 <sup>th</sup> Cut-Off	5:00 PM 14 <sup>th</sup> December (Tuesday)
	Declaration	16 <sup>th</sup> December 2021(Thursday)

	Candidates to apply for admission against 5 <sup>th</sup> Cut-Off	10:00 AM 17 <sup>th</sup> December (Friday)-11:59 PM 18 <sup>th</sup> December (Saturday)
Special Drive*	College to complete approvals for admission against 5 <sup>th</sup> Cut-Off	Till 5:00 PM 20 <sup>th</sup> December (Monday)
	Last day of payment by candidates against 5 <sup>th</sup> Cut-Off	5:00 PM 21 <sup>st</sup> December (Tuesday)

• These Cut-offs will be declared only if vacant seats are available.

#### **Notes:**

- In case seats are still vacant, further Cut-offs may be announced by the University to fill the same. If needed, the University may also conduct special drive-in order to fill vacant seats against reservedcategory.
- The list shall be displayed on the NCWEBwebsite: www.ncweb.du.ac.in
  - The admission process is completely Contactless, and student can access her dashboard for admission from the link: https://ugadmission.uod.ac.in
  - Dedicated Phone Number for each NCWEB College Centre along with email (for admission queries/ grievance) will be posted on the website of the Board before the I cut-off List of the NCWEB Centers.

#### 2. List of DocumentsRequired

- 1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names(ThenamesofapplicantclaimingreservationunderSC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly, their parents' names must match in both sets ofcertificates).
- 2. Class XIIMark-Sheet.
- 3. SC/ST Certificates: The following are empowered to issue the requisite SC/ST certificate: a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Com- missioner. b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ Presidency Magistrate. c) Revenue Officer not below the rank of Tehsildar. d) Sub- Divisional Officer of the area where the Applicant and/ or his family normally resides. e) Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands). The applicant must note that the SC/ ST Certificate from any other person/ authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate Govt. of India Schedule. The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence, and (d) the

appropriate Govt.

- 4. of India Schedule under which his/ her caste/ tribe is approved as SC or ST. If the applicant does not have their SC or ST caste/tribe certificate at the time of registration/applying, they may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid original SC or ST caste/tribecertificate.
- 5. OBC, Non-Creamy Layer, Central List: The OBC applicants who belong to the "Non-Creamy Layer" and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respectof "Non-creamy layer" status of the applicants as per DOPT Office Memorandum No. 36036 /2/2013-Estt. (Res- I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2020-2021, issued on or after 31st March 2021.
- 6. EWS: As per the University of Delhi notifications (Reference No. Aca. I / Reservation of EWSs / 2019 / 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019), for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission for the same in the Academic Year 2021-22. The eligibility of such applicants will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority, in the format provided in Appendix V of BOI. The validity of the Income certificate shall be for the financial year 2020-21, issued on or after 31st March 2021.
- 6.PwBD: -As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. —Person with benchmark disability means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.
- 7. Proof of residence in NCT of Delhi (Adhar Card / Voter ID / Passport /

**Driving License / Ration Card with the name of thecandidate)** 

#### 3. Courses offered at NCWEB

- a. B.A.(Programme)
- b. B.Com.

#### **Undergraduate Merit-Based Admission Process**

#### Step I: Registration on the UG portal

The Candidate uses the university of Delhi UG Admissions portal to create their personal username and password, fills in theirregistration form, chooses their programs of interest, and uploads the required documents. The Candidates must exercise extreme care in filling up their form. Much of the information entered by the Candidates into the form will not be allowed to edit and correct after submission of the form.

- 1. All the candidates seeking admission to the Undergraduate (UG) programs are required to register online.
- 2. Any first-time user, in order to access UG Admission Portal, need to register on the portal with a valid e-mail ID (email ID once registered on Portal can'tbe used for any other registration for admission in DU.
- 3. Candidates who do not have a valid e-mail ID must create an e-mail ID before proceeding.
- 4. The Candidate needs to keep this e-mail ID handy because it will be required to access his /her account on the portal as well as for all the future correspondence throughout the admission process and subsequent to admission process also
- 5. The default settings allow all Candidates to register for all programs (without any penalties).
- 6. The Candidates will be eligible to take admission in all the colleges and programs provided they satisfy the cut-off of the colleges and the eligibility for the selected programs.
- 7. Utmost care must be exercised in uploading the documents. Candidates will need scanned copies of the certificates on the basis of which they wish to claim admission
- (a) Class X certificate
- (b) Class XII certificate
- (c) Relevant reservation certificate issued by competent issuing authority
- (d) Photo identity card (Aadhar Card, Driving License, PAN Card, Voter Identity Card, Passport or School Identity Card)
- 9. Candidates will be responsible for all the information they upload, including copies of certificates.

They will also be responsible for the quality and authenticity of the files they upload. The Candidates will be able to see the preview of their form and the uploaded documents. The Candidates are advised to take all care to avoid rejection on this basis during the admission process.

#### Step II: Payment of the registration fees

The registration form will be deemed submitted only after realization of the relevant registration fee. This fee must be paid only through the link provided through the Candidate 's Dashboard. There is no method available to Candidates other than this online link generated for payment of the registration fee. When the Candidate has successfully submitted the registration fee online, they are advised to keep records of the payment 's transaction ID, Credit Card/ Debit card/ Net banking details and date of transaction as proof for future reference. Further, the Candidates are advised to complete the process well before the deadline in order to avoid any last-minute glitches.

For guidelines related to cut offs and other admission related announcements, keep checking the DU website (www.admission.uod.ac.in) on regular basis.

#### 4. Minimum Eligibility Criteria for UGCourses

 Qualifying examinations for the purpose of admission to the first year of Merit based undergraduateprograms offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto. The Candidates seeking admission to these undergraduate programs offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the programs.

#### Note:

• Merit shall be determined based on one language and three best elective subjects as per the following rules laid down by the University of Delhi.

#### List of Subjects

List A: Language Subjects							
		ListA1			List A2		
Assamese Core/ Assamese Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	Arabic Core/ Arabic Elective		
Bengali Core/ Bengali Elective	Hindi Core/ Hindi Elective	Malayalam Core/ Malayalam Elective	Punjabi Core/ Punjabi Elective	Telegu Core/ Telegu Elective	French Core/ French Elective		
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Manipuri Core/ Manipuri Elective	Sanskrit Core/ Sanskrit Elective	Urdu Core/ Urdu Elective	German Core/ German Elective		
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Marathi Core/ Marathi Elective	Santhali Core/ Santhali Elective		Italian Core/ Italian Elective		
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Sindhi Core/ Sindhi Elective		Persian Core/Persian Elective		
					Spanish Core/ Spanish Elective		

List B (Elective Subjects)							
Accountancy	ComputerScience/Computer Applications/Informatics Practices	Mathematics					
Anthropology	Economics	Philosophy/Logic and Philosophy					
Biology/Biochemistry/Biotechnology	Geography	Physics					
Business Mathematics	Geology	Political Science					
Chemistry	History	Psychology					
Civics	Home Science	Sociology					
Commerce/BusinessStudies	Legal Studies	Statistics					

# B.A. Prog. (Discipline Subject Combination based Admission)

- An aggregate of 40% marks in the qualifying examination.
- The merit shall be determined on the basis of one language (core/elective/functional) and three best academic/elective subjects as specified in List A and List B above may be chosen.
- One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction.
- If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied.

#### B. Com.

- An aggregate of 40% marks in the qualifying examination.
- Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following:
- An aggregate of 40% or more in English/Hindi and combination of the best three from among the following subjects: Mathematics, Accountancy, Economics and BusinessStudies/Commerce.
- Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate.
- $\bullet$  Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four

# 5. Course and Combination of Subjects available at NCWEB TeachingCentres

Sr.	Teaching Centre	B.Com	B.A. (Prog.)	B.A. (Prog.)	B.Com
No.	Teaching Centre		No. of Seats	Subject/Combination	Subject/Combination
1	AditiMahavidyalaya, Delhi, AuchandiRoad, Bawana, New Delhi- 110039	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
2	Aryabhatta College* Benito Juarez Marg, Anand Niketan New Delhi-110021	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
3	Bhagini Nivedita College* Kair, Near Najafgarh, New Delhi – 110043	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
4	Bharati College C-4, JanakPuri New Delhi-110058	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science Economics + Sanskrit History + Sanskrit Political Science + Sanskrit Economics + OMSP History + OMSP Political Science + OMSP	AECC+MIL (Language) Financial Accounting Business Organization & Management
5	College of Vocational Studies* Sheikh Sarai, Triveni, Phase-II, New Delhi-110017	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management

Sr.	Teaching Centre	B.Com	B.A. (Prog.)	B.A. (Prog.)	B.Com
No.		No. of Seats	No. of Seats	Subject/Combination	Subject/Combinatio n
6	DeenDayal Upadhyay College* Opp NSIT, Phase 1, Sector-3, Dwarka, New Delhi-110078	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
7	Dr. B.R. Ambedkar College Main Wazirabad Road, Yamuna Vihar, Delhi-110094	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
8	Hans Raj College* Malka Ganj New Delhi-110007	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
9	Janki Devi Memorial College Sir Ganga Ram Hospital Road New Delhi-110060	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
10	Jesus & Mary College* Bapu Dham, Chanakyapuri New Delhi-110021	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
11	Kalindi College East Patel Nagar New Delhi-110008	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science History + Sanskrit Political Science + Sanskrit	AECC+MIL (Language) Financial Accounting Business Organization & Management

Sr.	Teaching Centre	B.Com	B.A. (Prog.)	B.A. (Prog.)	B.Com
No.	reaching centre	No. of Seats	No. of Seats	Subject/Combination	Subject/Combination
12	Keshav Mahavidyalaya* H-4-5 Zone, Pitampura, New Delhi -110034	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
13	<b>Lakshmibai College</b> Ashok Vihar, Phase-III Delhi-110052	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science Economics + Sanskrit History + Sanskrit Political Science + Sanskrit	AECC+MIL (Language) Financial Accounting Business Organization & Management
14	Maharaja Agrasen College Vasundhra Enclave Delhi-110096	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
15	Maitreyi College Bapu Dham, Chanakyapuri New Delhi-110021	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
16	Mata Sundri College Mata Sundri Lane, (Behind Maulana Azad Medical College) New Delhi-110002	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science Economics + Punjabi History + Punjabi Political Science + Punjabi	AECC+MIL (Language) Financial Accounting Business Organization & Management

Sr.	Teaching Centre	B.Com	B.A. (Prog.)	B.A. (Prog.)	B.Com
No.	Teaching Centre	No. of Seats	No. of Seats	Subject/Combination	Subject/Combination
17	Miranda House University of Delhi, New Delhi-110007	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
18	Moti Lal Nehru College South Campus, Benito Juarez Road, New Delhi-110021	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
19	PGDAV College Nehru Nagar, Ring Road New Delhi-110065	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
20	Rajdhani College Mahatma Gandhi Marg, Raja Garden New Delhi-110015	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
21	Ramanujan College* Kalkaji, Near Deshbandhu College New Delhi-110019	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
22	Satyawati College (Eve.) Ashok Vihar, Phase-III, Delhi- 110052	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management

Sr.	Teaching Centre	B.Com	B.A. (Prog.)	B.A. (Prog.)	B.Com
No.		No. of Seats	No. of Seats	Subject/Combination	Subject/Combination
23	Shyama Prasad Mukherjee College* Punjabi Bagh (West) New Delhi-110026	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science Economics + OMSP History + OMSP Political Science + OMSP	AECC+MIL (Language) Financial Accounting Business Organization & Management
24	<b>Sri Aurobindo College</b> Shivalik, Malviya Nagar New Delhi- 110017	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science	AECC+MIL (Language) Financial Accounting Business Organization & Management
25	Sri Guru Gobind Singh College Commerce Pitam Pura, Delhi-110034	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science Economics + Mathematics	AECC+MIL (Language) Financial Accounting Business Organization & Management
26	Vivekanand College Vivek Vihar Delhi-110095	230	355	AECC+MIL (Language) Economics + Political Science History + Political Science Economics + Sanskrit History + Sanskrit Political Science + Sanskrit	AECC+MIL (Language) Financial Accounting Business Organization & Management

<sup>\*</sup> In these Centers, classes are held on Saturday and academic holidays and in all other classes are held on Sunday and academic holidays. However, due to the present COVID circumstances, online classes may be held as per the guidelines of the University of Delhi

#### 6. FeeStructure

All candidates seeking admission to B.A. (Prog)/ B. Com shall be required to pay the following fee at the time of admission:

	Head	B.A. (Programme)	B.Com.
1.	Annual Fee	300/-	300/-
2.	Library Fee	10/-	10/-
3	Enrolment Fee	200/-	200/-
4.	Library Security	100/-	100/-
5.	Magazine Fee	25/-	25/-
6.	Examination Fee	400/-	400/-
7.	Special Examination Fee	30/-	30/-
8.	Marks Statement Fee	100/-	100/-
9.	Annual Day Fee	5/-	5/-
10.	University Development Fee	600/-	600/-
11	Exam. Form Fee	10/-	10/-
12.	ARGF	1200/-	1200/-
13.	NSS Fund	20/-	20/-
14.	Infrastructure Fee	160/-	160/-
15.	Students Fund	75/-	75/-
16.	Additional Examination Fee	100/-	100/-
17.	I. Card Fee	30/-	30/-
Gra	and Total	3365/-	3365/-

#### Note:

- 1) As per the University rules, a nominal amount of Rs. 100/- only will be charged from PwD candidates.
- 2) The NCWEB Centers takes association money of Rs.300/- annually from each student.

#### 6.1 Fee Refund

In case of cancellation of Admission, refund of the Admission Fee will be done as per the University rules.

#### 7. Guidelines for the Students

• The B.A. (Programme) and B.Com have been implemented for the Non-Collegiate studentsfrom academic session 2006-2007 as per EC Resolution of University of Delhi, and as per A.C.

Resolution 40 dated 24 / 04 / 1997 of University of Delhi, no student of the University is be permitted to pursue two-degree courses simultaneously either from the University of Delhi or from other university. However, he / she would pursue part-time diplomas / certificates courses offered by the University Departments / Centers/Colleges.

- For name and location of various Teaching Centers and courses offered by the NCWEB. Please check the University / Boardwebsite: www.du.ac.in or http://ncweb.du.ac.in/web/
- After enrolment with the Board, all correspondence is to be addressed to the Director/ Asst. / Deputy Director/Registrar, NCWEB through the Teacher-in-Charge of the Centre.
- All correspondence must bear the Enrolment No. of the candidate, along with her contact details, like phone, e-mail and postal address. In case there is any change in her residential address, the candidates should write to the Director/ Asst. / Deputy Director/Registrar, NCWEB through the Teaching Centre for necessary changes in officerecord.
- The candidates must ensure that they have filled in the Examination Form at the Teaching Centre/Board's Office, in time without which they will not be permitted to take the University Examination.
- The candidates are advised to preserve the Admission Fee receipt and Acknowledgement of the Examination Form. While submitting the Examination Form, the students are advised to bring with them, their Identity Card and Marks Statement of the last University Exam for ready reference.
- The students must note that it will be entirely their responsibility to personally get in touch with the teaching college centre for payment of Examination Fee/Annual Fee and collection of Admission Ticket (Roll Number)/Date sheet/Marks Statement/Degree Certificate etc. or for any information they require.
- The Examination for the B.A. (Prog.) / B.Com. are held as per schedule fixed Dean (Examination), University of Delhi.
- A student has to pay her fee and fill up the **Examination Form** within due date based on first declared result. In case of Re-evaluation, as soon as the result is declared, the **students** who wish to apply for revaluation, have to fill the form and pay the requisite fee and submit this with **Examination Branch.**
- The candidate enrolled for B.A. Programme / B.Com. will be required to complete the course within five years of their first enrolment.
- Failed students are required to deposit their fee as per university rules announced from time totime.

#### 8. Attendance

- Due to the present pandemic the classes are being held in an online mode as per the guidelines of the University of Delhi. In case the teaching is initiated in physical mode at a later stage as per the direction of University of Delhi, the following must be adhered by the students-
- Students must attend classes from the first day of teaching. Attendance will be counted from the first day irrespective of the date when result is announced.
- Attendance in classes is compulsory. Students have to minimum 66% of attendance otherwise they may not be given Admission Ticket (Roll No.) for the examination and may lose oneyear.
- Those students who are doing jobs will not be allowed any concession inattendance.
- Students should be very careful about their attendance. If their name is not in teacher's register,

they should report to the teacher-in-charge or the First Assistant at the centre and get their name added through a written statement from office of the Centre.

- Students while taking part in the extracurricular activities should take care that they have to have good attendance, and maximum 6% attendance will be given for these activities.
- Students suffering from any sickness should keep the medical certificates along with prescription with them and bring it to the teaching centre when asked to doso.
- All failed students of First and Second year should contact the Board for readmission immediately after the declaration of their result i.e., within 40 days of declaration of result. After that no request for admission will beentertained.
- Students who have applied for revaluation also have to attend the classes based on declared result till such time that the revaluation result is declared.

#### 9. Financial Aid / Book Loan to the Students

The Board provides Financial Aid of Rs. 3000/- to the needy and deserving students. Textbooks on each subject will also be made available to these students for the full session from the Book Bank. The deserving students should apply for the financial aid immediately after admission, on the Application Form available on the NCWEB website <a href="www.ncweb.du.ac.in">www.ncweb.du.ac.in</a>. The form duly filled will be submitted to the Teacher-in-charge of the Centre. Last date for submitting application for Financial Aid will be notified to the Centers.

#### 10. DTC Bus PassFacility

The students of the Non-Collegiate Board are entitled to avail student concessional ordinary all route bus pass facility per month. The forms for the same will be verified by the Teachers-in-charge of the respective TeachingCenters.

#### 11. Syllabus

#### For detailed syllabus kindly visit the following link:

### http://ncweb.du.ac.in/web/index.php?page=syllabus

#### 12. Compulsory Test inHindi

If candidates enrolled for B.A./B. Com Examination do not have Hindi as a subject, then they have to pass the Compulsory Test in Hindi, prescribed by the University of Delhi in order to be eligible for award of the Degree. The test is held in September and March every year in accordance with Ordinance V2A of theUniversity.

Such candidates may be exempted from this test if they apply to the Director/ Asstt./Deputy Register, Non-Collegiate Women's Education Board enclosing documentary proof of having passed one of the following examinations in Hindi;

- (a) Qualifying or Admission Examination conducted by the University of Delhi.
- (b) The Higher Secondary Examination conducted by the Central Board of Secondary Education, NewDelhi.
- (c) The Intermediate Examination of an IndianUniversity.

- (d) Any other Examination recognized as equivalent to (a), (b) and(c)above.
- (e) The Oriental Titles or Diploma Examination of the Indian University incorporated by any law of the time being inforce.
- (f) The Matriculation Examination or the Higher or Lower Hindi Examination included in the syllabus for the Cambridge Senior Certificate Examination, or an examination recognized as equivalent to the MatriculationExamination.
- (g) (i) The Hindi Examination prescribed for science group students at the endof IX class of the Higher Secondary Examination conducted by the Central Board of Secondary Education, NewDelhi.
  - (ii)The test Elementary Hindi (Compulsory) conducted by the Central Board of Secondary Education, New Delhi since November 1953 for their High School/Higher Secondary and Higher Secondary Technical Examination.
- **Note:1.** Candidate appearing in Compulsory Test in Hindi are required to fill inseparate application form obtainable from theoffice.