# University of Delhi

# BULLETIN OF INFORMATION

*for*

## POSTGRADUATE ADMISSION (2025-2026)

**Non-Collegiate Women's Education Board**
**Tutorial Building, Faculty of Arts**
**University of Delhi**
**Delhi – 110007**

Website: www.ncweb.du.ac.in

# FOREWORD

**When a *girl ignores external objects* and *develops foresight* and *vibrant attitude through power of knowledge, she becomes provider of wealth of skies and earth.***

**-Atharvaveda*14.1.6***



Non-Collegiate Women's Education Board (NCWEB) has been silently contributing towards empowerment of women through education since 1944. At that time, the idea was to provide a platform to girl students to take examination with special coaching without attending regular classes. Over the years, this gave shape to an institution which provided for the needs of educating girls who were in a disadvantageous position to attend regular classes in colleges. NCWEB is in a unique disposition to endow those who have the potential to change and give thrust to socio- economic development in the society through education. NCWEB is a constituent part of University of Delhi. This institution has an arrangement where the girl students attend classes during Saturday / Sunday and academic breaks across the twenty-six Centres being run in the constituent colleges of University of Delhi for undergraduate courses and for post graduate courses, at the NCWEB Centre respectively. These Centres provide for library and other facilities besides utilizing the existing resources and infrastructure of the colleges. The Postgraduate Centre has a library located in the Arts Faculty Building, University of Delhi. The Board also gives financial aid and book loan facility to the needy and desirous students. At present, nearly 33,000 girl students are studying in the institution.

Many among those who have studied in this institution have not only stood on their own but have also been pillar of strength to their families.  Ayushi Dabas, NCWEB student (2011-2014) Batch, Secured 48th All Indian Rank in the prestigious UPSC Examination, 2021. This institution is dedicated to the cause of nation buildingby empowering those who play a pivotal role in molding the society through education.

**Prof. Geeta Bhatt**
Director NCWEB

## TO BE READ CAREFULLY

- Post -graduate admissions to NCWEB University of Delhi will be done through the policies stated in Common Seat Allocation System (CSAS) document (link: https://admission.uod.ac.in) and Post-Graduate Bulletin of Information (PG BOI) for admission 2025-26 (link: Admission 2025-2026 – Bulletin of Information (https://admission.uod.ac.in). Please read both these documents carefully.

- An eligible applicant desirous to seek admission to Postgraduate Course(s) of Non-Collegiate Women Education Board (NCWEB), University of Delhi for the academic session 2025-26 must read the contents of this Bulletin of Information carefully.

- Changes made after the release of this Bulletin shall become effective from the date it is posted on the NCWEB website.

- The Board reserves the right to revise, amend, update, or delete any part of this Bulletin without giving any prior notice. Any change so made shall be updated on the Board's website.

- **Admissions to Postgraduate Programs offered by NCWEB, University of Delhi will be based on the scores obtained in Common University Entrance Test (PG)- 2025**.

- Minimum Eligibility Criteria as well as other terms and conditions prescribed by the University of Delhi for PG courses is also applicable for NCWEB admission.

- **Only women candidates residing in NCT Delhi will be eligible for admission to PG courses of NCWEB, University of Delhi. Female candidates from National Capital Territory (NCT) desirous of taking admission in PG programs offered by NCWEB, University of Delhi must register for CUET (PG)- 2025 at pgcuet.samarth.ac.in.**

- **A residence proof in the <u>name of the candidate</u> will be required at the time of the admission.** It can be a valid **Aadhaar Card, Voter Identity Card, Passport, Driving License or Ration Card** (with the name of the candidate).

- The deadlines given by the University / Centre / related offices will be non-negotiable.

Registration for admission on below link:
https://admission.uod.ac.in
https://pgadmission.uod.ac.in

## DISCLAIMER

- Due care has been taken to reproduce the authentic official version of rules and regulations and other relevant information in this Bulletin, as far as possible. However, it should, in no case, be construed as a warranty, express or implied, regarding completeness and accuracy of the information so far provided as a ready reference.

- The NCWEB University of Delhi disclaims any liability towards any individual for any loss or damage caused to her arising out of any action taken on the basis of the information in the bulletin. Any error, if found, in the bulletin may be due to inadvertent omissions, clerical mistakes or any other reason. The University reserves the right to modify, update the bulletin.

## CAUTION

**In case of non-compliance of any of the requirements for admission including the non-submission of relevant documents and / or non-payment of Fee within the prescribed date and time, the candidate will lose her right to admission.**

**If at any stage original documents relating to the admission of a candidate are found to be fake / non-genuine or fabricated or in any other manner defective, the said candidate will not be admitted and if already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after the completion of course, her degree will be cancelled and appropriate legal action will be taken against her.**

**Before filling the application form for online registration, the candidates are advised to read the contents of the Bulletin of Information carefully and also consult the Delhi University Act, 1922 and the Statutes. The Ordinances, Rules and Regulations of the University of Delhi available on the University website,** www.admission.uod.ac.in **which would be binding on them.**

# Contact Details

| NCWEB Office | | |
|---|---|---|
| Director | Prof. Geeta Bhatt | 27667640 |
| Section Officer | Mr. Swami Nath | 27667640 |
| PG Dealing Assistant | Ms. Madhu | 27667640 |

| PG Teaching Centre | | |
|---|---|---|
| **Teaching Centre** | **Name of Teacher-in-charge** | **Telephone (Office)/ Mobile** |
| **PG Teaching Centre** | Dr. Prempal Singh | 27667640 |

### For Any Queries:

- 011-27667640
  - ✉ helpdesk_pgadmission@ncweb.du.ac.in ✉ helpdesk@ncweb.du.ac.in
  - Website: www.ncweb.du.ac.in

**Dedicated Phone Number for NCWEB PG Centre along with email (for admission queries/ grievance) will be posted on the website of the Board before the 1st cut-off List of the NCWEB PG Center.**

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| Fee Payment Deadline(2nd List) | |
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| Fee Payment Deadline(3rd List) | |

**Notes:**
- Payment of Fee: The applicant has to login to PG Admission Portal to make **online payment of the fee**.
- If required, subsequent Admission Lists and Schedule will be notified by the University ofDelhi

# 1. General Guidelines

- Only women candidates residing in NCT Delhi will be eligible for admission to PG courses of NCWEB, University of Delhi. **A residence proof in the name of the candidate will be required at the time of the admission.** It can be a valid **Aadhaar Card, Voter Identity Card, Passport, Driving License or Ration Card** (with the name of the candidate).
- Registration for Admission to Postgraduate courses in NCWEB will be through PG Online Registration for University of Delhi. It is mandatory for all candidates to apply through the common Online Registration for PG courses.
- The applicants are advised to also consult the **Bulletin of Information for Admission to Postgraduate Courses**, University of Delhi.
- The applicant's participation in the Admission Procedure will be provisional. If, at any stage, it is found that she doesn't fulfil the Minimum Eligibility Criteria, her admission, if granted, will be cancelled *ipso facto*, and appropriate legal action will be taken against him / her.
- For any legal proceedings, the jurisdiction shall be the Delhi Courts.
- Classes for Postgraduate course in NCWEB are conducted only at Tutorial Building (NorthCampus).
- In the case of candidates, who have not passed the last examination from the University of Delhi, a Certificate of Eligibility from the Equivalent Committee of Delhi University will have to be attached with the Admission Form.
- Examination of Non-Collegiate PG students is conducted along with the regular Students of University of Delhi.
- In case the candidate fails to complete the PG Course and applies for cancellation of admission for pursuing some other course, she will forfeit her previous results and will submit an "undertaking" that in case she returns, she will take admission in 1st year.

# 2. Available Postgraduate Courses at NCWEB

| 1 | M.A. / M.Sc. Mathematics | 7 | M.A. Persian |
|---|---|---|---|
| 2 | M.A. Arabic | 8 | M.A. Philosophy |
| 3 | M.A. Bengali | 9 | M.A. Pol. Science |
| 4 | M.A. English | 10 | M.A. Punjabi |
| 5 | M.A. Hindi | 11 | M.A. Sanskrit |
| 6 | M.A. History | 12 | M.A. Urdu |

**Note:** Teaching arrangement will be made only for the classes having minimum 10 students attending the classes.

## 3. Minimum Eligibility Criteria

Along with the Minimum Eligibility Criteria given by the respective University departments for regular students, NCWEB requires the applicants to fulfil additional criteria; namely, **only female candidates from NCT of Delhi can apply**.

## 4. Modes of Admission

A. NCWEB provides admissions on the basis of entrance through CUET for Postgraduate Courses.

B. It may again be noted that **all the applicants** seeking admission to the Postgraduate Courses **have to mandatorily register online on the University of Delhi Admission Portal.**

C. At the time of Registration applicants must choose NCWEB as one of the options.

D. **Admissions to Postgraduate Programs offered by NCWEB, University of Delhi will be based on the scores obtained in Common University Entrance Test (PG)-2025**.

## 5. Reservation and Relaxation

The Broad strictly adheres to University of Delhi Policies in the matters of Reservation and Relaxation to EWS / OBC / SC / ST / PwBD applicants, and in order to avail the same a candidate will have to produce a valid certificate issued by a competent authority. For further detailsplease go through the concerned sections of the **Bulletin of Information for Admission to Postgraduate Courses**, University of Delhi

## 6. Course Wise Seat Distribution

| | Category 1 | | | | | Category 2 | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | UR | SC | ST | OBC | EWS | UR | SC | ST | OBC | EWS |
| M. A. ARABIC | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M. A. BENGALI | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M. A. ENGLISH | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M. A. HINDI | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A. PERSIAN | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A. PUNJABI | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A. SANSKRIT | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A. URDU | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A. HISTORY | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A. PHILOSOPHY | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A. POLITICAL SCIENCE | 29 | 11 | 5 | 19 | 7 | 28 | 10 | 5 | 19 | 7 |
| M.A./M.SC. MATHEMATICS | 19 | 7 | 4 | 13 | 5 | 19 | 7 | 3 | 12 | 5 |

## 7. Admission

A. NCWEB PG Admission Lists are prepared by the Admission Branch, University of Delhi.

B. NCWEB **Admission Lists** (category wise) of the selected candidates will be uploaded on the University / Boards' website, as per the given schedule.

C. The Nodal Officer, PG Centre will approve the admission after verifying the online uploaded certificates.

D. The candidates shall pay the Admission Fees online, within the prescribed deadline and will be considered admitted provisionally.

E. A selected candidate will be considered provisionally admitted on the basis of following criteria:

- After online verification of the documents, the Nodal Officer will mark such candidates APPROVED on the Admission Portal, after which they would make payment of Admission Fee.
- The candidate shall submit the online payment of Admission Fee, within prescribed deadline.

F. It is further to be noted that a candidate's name in the Admission List alone does not mean that he / she is admitted. A selected candidate has to pay **online Admission Fee** within prescribed deadline.

G. The applicants who do not pay the online fees, for whatever reasons, within prescribed deadline for a given Admission List shall NOT be considered for Admission in any subsequent lists.

H. For the final approval of the admission, the candidate shall have to personally get the original certificates verified at the Centre within the stipulated time as declared by theUniversity.

I. In case a student withdraws / cancels her admission or wishes to appear for counselling at any other university / institute, she can write to the Nodal Officer and can get her documents back.

J. **In the event of a tie, where two or more candidates have the same CUET (PG)-2025 merit score for a program, the following rules will be applied in the stated order to break the tie:**

   a) The candidate with the higher percentage in the Qualifying Examination[1] as mentioned in the eligibility criteria, will be given preference.

   b) The candidate with the higher percentage in the final semester (or year, as applicable) of Qualifying Examination will be given preference. If the tie still persists, then the higher percentage of the preceding semester/s (or year/s, as applicable) and so on will be considered for breaking the tie.

## 7.1 List of Documents Required

For final approval, the candidates will have to produce the following documents[2]:

1. Class X Certificate and Statement of Marks

2. Class XII Certificate and Statement of Marks

3. Qualifying (Provisional) Degree and Statement of Marks

4. Migration Certificate (*if required*)

5. Proof of residence in NCT of Delhi (Aadhaar Card / Voter ID / Passport / DrivingLicense / Ration Card with the name of the candidate)

6. The SC/ST Candidate will have to produce the valid original SC or ST caste/tribe certificate at the time of admission. The following are empowered to issue the requisite SC / ST certificate:

   a) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner/ Addl. Deputy Commissioner / Deputy Collector / 1st class Stipendiary Magistrate/City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate/Extra Assistant Commissioner.

   b) Chief Presidency Magistrate / Addl. Chief Presidency Magistrate / Presidency Magistrate.

   c) Revenue Officer not below the rank of Tehsildar.

   d) Sub- Divisional Officer of the area where the Candidate and/ or his family normally resides.

e) Administrator / Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

Candidates to note that the SC / ST Certificate **from any other person / authority shall not be accepted in any case. If the Candidate happens to belong to SC or ST, Candidate's caste/tribe must be listed in the appropriate Govt. of India Schedule.**

7. The OBC Candidates who belong to the 'Non-Creamy Layer' and **whose caste appears in the Central List of the OBCs only,** shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). **The certificate should be issued after 31st March, 2025.**

8. As per the University of Delhi notifications (Reference No. Aca. I / Reservation of EWSs / 2019/63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated15th May 2019), for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission of candidates belonging to EWS category. **The certificate should be issued after 31st March, 2025.**

9. Admission to all supernumerary seats will be through CUET (PG) - 2025. Candidates desirous of taking admission on Supernumerary seats must appear in CUET (PG) - 2025. For more information read Common Seat Allocation System (CSAS) document (link: https://admission.uod.ac.in) and Post-Graduate Bulletin of Information (PG BOI) for admission 2025-26 (link: Admission 2025-2026 –Bulletin of Information (https://admission.uod.ac.in).

## 7.2  Admission Fee

All candidates admitted in Postgraduate Courses shall be required to pay the following fee in the first semester of their course

| M.A. / M.Sc. (1st Semester) | |
|---|---|
| Tuition Fee | 0/- |
| University Student Welfare Fund | 250/- |
| Faculty/Department/Centre/College Student Welfare fund | 852/- |
| University Development Fund | 1200/- |
| University Facilities and Services Charges | 1250/- |
| Faculty/Department/Centre/College Facilities and Services Charges | 3378/- |
| Economically Weaker Section Support University Fund | 200/- |
| Delhi University Student Union (DUSU) Fund | 0/- |
| Total | 7130/- |

**7.3 Fee Relaxation**

Relaxation / exemption in the fees is be given as per the University rules.

**Note:** In addition to the Admission Fee at the time of Admission, at the beginning of 2nd and 4th Semester students will have to deposit Rs. 840/- (Examination fees Rs. 600/-for 4 papers + Exam Form Fee 10/- + Marks Statement Fee Rs. 100/- + Addl. Exam Fee Rs. 100/-, + Special Examfee Rs. 30/-).

**7.4 Fee Refund**

In case of cancellation of Admission, refund of the Admission Fee will be done as per the University rules.

**7.5 Rules Regarding Re-enrolment**

The candidates who fail to appear at the examination, if otherwise eligible, will be treated as Ex-students and shall be required to re-enroll themselves with the Board on payment of the prescribed fees of Rs. 500/- per year by the date given by the board. Such students will be treated as Ex-students and will not be entitled to attend the classes arranged by the Board and hence will not be required to pay Annual Tuition Fee. However, she will be required to pay theRe-Enrolment Fee along with the Examination Fee in the same manner as prescribed.

# 8. Guidelines for the Students

- The Bulletin of Information does not contain the Syllabus (detailed Course of study). The students are, therefore, advised to download the same from the University of Delhi website:www.du.ac.in
- After enrolment with the Board, all correspondence are to be addressed to the Director / Deputy Director, NCWEB through the Teacher-in-Charge of the PG Centre. All correspondence must bear the Enrolment No. of the candidate, along with her contact details, like phone, e-mail and postal address. In case there is any change in her residential address, the candidates should write to the Director / Deputy Director, NCWEB through the Teacher-in-charge for necessary changes in office record.
- The candidates must ensure that they have filled in the Examination Form at the Teaching Centre / Board's Office, in time without which they will not be permitted to take the University Examination.
- The candidates are advised to preserve the Admission Fee receipt and Acknowledgement of the Examination Form. While submitting the Examination Form, the students are advised to bring with them their Identity Card and Marks Statement of the last university exam for readyreference.

- The students must note that it will be entirely their responsibility to personally get in touch with the office of the Board for payment of Examination Fee / Annual Fee and collection of Admission Ticket (Roll Number) / Date sheet / Statement of Marks / Degree Certificate etc. or for any information they require. The notice regarding Admission Ticket (Roll No.) /Degree / Certificates / Marks Statements etc. will be displayed on the Board's notice board and website, no separate intimation will be sent in this regard.

- No candidate will be allowed to change any Optional Paper on her own. A candidate desirous of making any change in the Optional Paper(s) will be required to make an application to the Director NCWEB through Teacher-in-Charge, PG Centre within the prescribed date. A candidate who has already mentioned optional(s) in her Examination Form and later on intends to change the same will be required to submit an application for consideration of the same. No change will be final unless intimated by the Board office to the candidate.

- Exams for the Postgraduate courses at NCWEB are held along with PG Exams in the respective University Departments on such schedule fixed by the Dean (Examinations), University of Delhi.

- As per A.C. Resolution 40 dated 24 / 04 / 1997 of University of Delhi, no student of the University is permitted to pursue two-degree courses simultaneously either from the University of Delhi or from other university. However, he / she would pursue part-time diplomas /certificates courses offered by the University Departments / Centres / Colleges. However, the guidelines regarding pursuance of two-degree courses will be as per the latest University regulations.

- The candidate enrolled for M.A. / M.Sc. will be required to complete the course within four years of their first enrolment (AC Resolution No. 55 Dated 14.09.1999).

- There is no provision for Migration from Regular / School of Open Learning to Non-Collegiate Women's Education Board and vice-versa.

## 9. Guidelines for Choice of a Paper

- **The selection of an optional ( or equivalent) paper in the Master's Degree will be based on the popular choice received from the admitted students of the respective course as per the approved syllabus through an option form floated by NCWEB, University of Delhi**.

- No parallel option (s) of choice of paper (s) will be allowed for any course offered by NCWEB PG, University of Delhi.

# Non-Collegiate Women's Education Board



**Post -Graduation Centre**

**Non- Collegiate Women's Education Board**

**Tutorial Building, 2nd Floor Faculty of Arts**

**University of Delhi**

**Delhi – 110007**

**Phone: 011-27667640**

website: www.ncweb.du.ac.in

E- mail: pgcenter@ncweb.du.ac.in

Dealing Time

Board Office: Monday to Friday from 10:00 A.M. – 3:30 P.M.

PG Centre: On all Scheduled Teaching Days